

**SOUTH VALLEY WATER RECLAMATION FACILITY  
BOARD MEETING  
Wednesday, October 21, 2020  
7495 South 1300 West  
West Jordan, Utah 84084**

<b>Attendance</b>	Board Chairman	Jerry L. Knight, Sandy Suburban Improvement District
	Board Vice Chairman	Brad Powell, Midvalley Improvement District
	Board Member	Craig L. White, South Valley Sewer District
	Board Member	Glen Kennedy, Midvale City (via Zoom Meeting)
	Alternate Board Member	Tim Heyrend, City of West Jordan
	General Manager	Lee Rawlings
	Facility Engineer	Taigon Worthen
	Facility Clerk	Belinda Patterson
	Attorney for South Valley	Tracy S. Cowdell
	Finance Director	Gary Dunn

**Call to Order**                      Chairman Knight called the meeting to order at 12:31 p.m. and welcomed those in attendance.

**Roll Call**                              Roll call vote was as follows:

Mr. Powell	“here”
Mr. Heyrend	“here”
Mr. Kennedy	“here”
Mr. White	“here”
Chairman Knight	“here”

**Ceremonies/  
Presentations/Public  
Comments**                      None

**2021 Budget Work  
Session**                              South Valley Sewer District (SVSD) submitted their budget questions early and staff responded via email to the entire board. A copy of the response was also included in the board packet.

Mr. White stated that pretreatment revenues are running at a loss of approximately \$400,000 which doesn't affect SVSD so much as it does the other four entities. Should rates be evaluated? Mr. Cowdell added that the department should be self-sustained or at least close to it. He suggested that it might be time to do a study.

Mr. Rawlings said that 2016 was the last time surcharge fees were adjusted and inspections fees were not included in that. This all definitely can be re-visited.

Mr. White brought to everyone's attention a couple of larger cost items located in Maintenance-Building and Grounds, \$15,000 for security cameras and \$35,000 for the men's locker room remodel. He asked if those items should be a capital item rather than a maintenance item. Mr. Dunn responded that technically anything over \$5000 should be a capital item. Staff does consult with the auditors for advice if items should be capitalized or not. We move away from

capitalizing if it's not necessary. If it adds value/life to the building we obviously would capitalize it.

Mr. White thanked staff for getting the answers to his budget questions early.

Mr. Powell stated that what is being billed to Midvalley for IT services seems very low. Mr. Dunn responded that the entities are being billed at a total compensation rate including mileage.

Mr. Rawlings asked Mr. Cowdell if the facility is able to certify delinquent accounts? Mr. Cowdell responded that he will do some research on this.

There was no more discussion on the 2021 SVWRF Proposed Budget.

**Award Thermal Drying  
Transport Piping Project**

There was no discussion on this agenda item.

**Mr. Powell moved the board approve award of the Thermal Drying Dried Product Piping Replacement Project to Corrio Construction in the amount of \$294,756 and authorize the board chairman to sign the agreement upon review and acceptance by the facility attorney. Mr. Heyrend seconded the motion. All were in favor, motion carried.**

**Update Pretreatment Job  
Descriptions**

Last February the in-training positions for operations and pretreatment were discontinued. This change has caused necessary updates to other job descriptions going up the career ladder specifically certification requirements, years of service, and education. The inspector III job description will now include an inspector in-training piece. All supervisory responsibilities have been removed from the inspector II position. All pretreatment positions will report directly to the pretreatment director.

Mr. White asked that if we're lowering the level of certification for each position, lowering the number of year's experience, and lowering education requirements why are we not adjusting their pay? Mr. Rawlings responded that compared to salary survey's from SVSD and Central Valley WRF we're still comparable in pay and not suggesting changing any salaries. Mr. Cowdell commented that requirements have been lowered probably to make it easier to hire people. Mr. Rawlings responded, "yes". Mr. Heyrend asked what prompted these changes. Mr. Rawlings responded that the in-training positions were discontinued because the board felt that it wasn't necessary to have a requirement to pass an exam within a certain amount of time to keep their job. He further stated that we haven't had a difficult time hiring people but we've had to let people go due to not passing the required certification exam. The program is now designed so that if the employee wishes to be promoted there needs to be some level of commitment to pass the certifications. Mr. White added that the pretreatment positions at SVSD do require passing certification exams to keep their job.

Mr. White added that "Pretreatment is a specialized skill and if they're going to have the education then let's reward them for it and if they're not they shouldn't have all the pay."

**Mr. Heyrend moved that the board approve the revisions to the job descriptions as proposed and technically amended. Mr. Powell seconded the motion. All were in favor but Mr. White. Motion carried 4 to 1.**

**Draft Resolution for Conveyance of Easements for South Trunk Line**

Mr. Cowdell presented a draft resolution that will allow the conveyance of the trunk line easements to SVWRF from the four member entities which own varying portions of the river bottom trunk line. If this draft is acceptable to the board Mr. Cowdell will send a proposed draft specific to each entity for their attorneys and city councils to review. Once these are adopted then staff can circulate the conveyance documents to be executed.

Mr. Cowdell mentioned a concern that cities may have technical requirements for getting rid of public property. There may be a method that needs to be followed. Mr. Cowdell offered to talk to their procurement officers and explain to them that with this transaction, SVWRF will not be gaining an asset but instead gaining a liability.

Mr. Cowdell will draft up the documents over the next week or so.

**Interlocal Cooperation Agreement and Resolutions for Coordinated Slip Lining Project**

SVSD and Sandy Suburban Improvement District (SSID) expressed a desire to coordinate with SVWRF on the slip lining project bidding process in order to include additional work to the project that may economically benefit all parties. Mr. Cowdell presented a draft interlocal cooperation agreement and resolution to allow for this to happen.

This agreement will be brought back next month for approval.

**Consent Calendar**

Items included in the Consent Calendar are as follows:

- Ratify Check Register: September 2020
- Approval of Minutes: September 16, 2020 Board Meeting
- Next Board Meeting Date: November 18, 2020 (Public Hearing for Budget)

**Mr. White moved to approve the consent calendar. Mr. Powell seconded the motion. All were in favor, motion carried.**

**General Manager Report**

Mr. Rawlings gave a Covid-19 update. One employee and one contractor tested positive so far.

Mr. Cowdell gave an update on the Lark cleanup project. After numerous meetings and phone calls, Trans-Jordan Landfill agreed to take the contaminated soil from the Bastian Ditch and permission from DEQ was received. Then a staff employee from DEQ mentioned another provision which may put a stop to being able to use Trans-Jordan Landfill.

Daybreak is now plotted and cutting new roads in the parcels next to the monofill. When the biosolid cleanup project begins odors will be a big problem.

**Project Updates**

Project 5 - The grit building is at its full height. Roof is completely on. Contractors are working to get it weathered in. Water testing in a couple of the channels has

begun, and water testing will continue for the next couple of months. The big challenge is the piping between the new grit building and bioreactor 5 splitter box.

Bioreactors - Staff is continuing to make improvement to the controls for bioreactor 3 which has been on line since June. Bioreactor 4 construction is still moving forward with plans to go on line sometime mid-December.

South Sewer Interceptor – The week of November 2<sup>nd</sup> Bowen Collins and Hazen & Sawyer will be on site. Manholes will be inspected along the trunk line as well as the pipes themselves. Engineers have all the video footage. The plan is to go out to bid in March, 2021. Property owners have been notified of the project.

**Closed Meeting**

There was no closed meeting.

**Other Business**

Chairman Knight asked if Gardner Village is using our property for parking during their annual Witchfest. Mr. Worthen responded that they are and Mr. McStotts has been coordinating with them. RSCI has put up a fence line to keep the public away from the project.

Chairman Knight asked what the status is on the dump station. Mr. Worthen responded that this item is on the RM&A schedule but no money was allocated for 2021. He did contact Epic engineering for an estimate on a couple of options. One idea was turning and moving it to the south so trucks back in to the south. A concern with this idea is that this is in a power corridor and we're not sure how tall the trucks are. The plan is to utilize an engineering firm for design support and estimates and hopefully budget for it in 2022.

**Adjournment**

Chairman Knight adjourned the meeting at 1:31 p.m.

---

Jerry L. Knight, Board Chairman

---

Belinda Patterson, Facility Clerk