

**SOUTH VALLEY WATER RECLAMATION FACILITY
BOARD MEETING
Wednesday, February 19, 2020
7495 South 1300 West
West Jordan, Utah 84084**

Attendance	Board Chairman	Jerry L. Knight, Sandy Suburban Improvement District
	Board Vice Chairman	Brad Powell, Midvalley Improvement District
	Board Member	Craig L. White, South Valley Sewer District
	Board Member	Glen Kennedy, Midvale City
	Board Member	Justin Stoker, City of West Jordan
	General Manager	Lee Rawlings
	Facility Engineer	Taigon Worthen
	Facility Clerk	Belinda Patterson
	Attorney for South Valley	Tracy S. Cowdell
	Finance Director	Gary Dunn
	Alternate, Midvale City	Keith Ludwig

Call to Order Chairman Knight called the meeting to order at 12:30 p.m. and welcomed those in attendance.

Roll Call Roll call vote as follows:

Mr. Powell	“here”
Mr. Stoker	“here”
Mr. Ludwig	“here”
Mr. White	“here”
Chairman Knight	“here”

**Ceremonies/
Presentations/Public
Comments** None

**Resolution -
02-19-2020(A) Utah
Open and Public
Meetings Act Annual
Training** Mr. Cowdell provided the Board annual training on the Utah Open and Public Meetings Act. He started off by reminding everyone that we exist to do the public’s business and the public has a right to know their business. He touched on what constitutes a quorum, noticing meetings, creating an agenda, reasons for closed meetings, electronic meetings, minutes, recordings and all other items included in the Act.

His presentation is attached to these minutes.

Mr. Powell moved that the Board approve Resolution No. 02-19-2020(A) acknowledging annual training for the Open Meetings Act. Mr. White seconded the motion. Roll call vote was as follows:

<u>Mr. Powell</u>	<u>“aye”</u>
<u>Mr. Stoker</u>	<u>“aye”</u>
<u>Mr. Ludwig</u>	<u>“aye”</u>
<u>Mr. White</u>	<u>“aye”</u>
<u>Chairman Knight</u>	<u>“aye”</u>

All were in favor, motion carried.

Pretreatment Write-Offs for Bad Debt 2019

Staff presented five pretreatment accounts totaling \$907.39 for board approval to write off as bad debt for 2019.

Mr. White moved to approve the write offs as presented. Mr. Ludwig seconded the motion. All were in favor, motion carried.

Annual Fee for Research Conducted by the Wasatch Front Water Quality Council 2020

Mr. White moved that the Board approve payment of the annual assessment for 2020 to the Wasatch Front Water Quality Council in the amount of \$75,000 to support research regarding the Jordan River and Farmington Bay TMDLs. Mr. Stoker seconded the motion. All were in favor, motion carried.

Resolution 02-19-2020(B) – Adjustment to Retirement Contribution

Mr. Rawlings presented a resolution which allows the facility to match up to 3% of the employee’s annual salary for retirement. He also requested an additional 1.52% to be put in to the employees’ 401a bringing staff to 24.67% which is equal to Sandy Suburban, Midvale, and South Valley Sewer District. Mr. Rawlings pointed out that half the employees are currently participating in the 457 plan through ICMA-RC. Mr. Ludwig said that he supported the additional 1.52%, Mr. White said that he will only support the original 3%, Mr. Stoker said that he was instructed not to support any increase at this time, and Mr. Powell supports the original 3%.

Mr. Powell moved that the Board approve Resolution 02-19-2020(B) increasing the amount contributed to the employees retirement to match up to 3% of the employees contribution, up to 3% of the employee’s annual salary. Mr. Ludwig seconded the motion. Roll call vote was as follows:

<u>Mr. Powell</u>	<u>“aye”</u>
<u>Mr. Stoker</u>	<u>“no”</u>
<u>Mr. Ludwig</u>	<u>“aye”</u>
<u>Mr. White</u>	<u>“aye”</u>
<u>Chairman Knight</u>	<u>“aye”</u>

Motion carried 4 to 1

Resolution 02-19-2020(C) – South Trunk Line Rehabilitation Project

Mr. Stoker stated that West Jordan is okay to proceed with the revised calculation based upon flow and load.

Mr. Cowdell highlighted changes requested in the resolution by the attorney for South Valley Sewer District (SVSD). He was okay with most of the requests. The attorney for SVSD also requested that the last sentence in section 4, concerning the formula for ongoing maintenance, operations, and future rehabilitation, be changed to: Flow and load for each Member Entity shall be reviewed and reassessed every 5 years with 2020 as the base year for the initial calculation. It currently reads: Percent of flow and load based on the previous twenty years from the date of the new project. Mr. White wanted to make sure that we move forward and not go back in time. As of today the pipe has fully depreciated in value and useful life. Once it gets lined it will have useful life from that point forward. He suggested five years, it can be three or it can be ten as long as

we're looking forward.

Mr. Stoker asked, "If we line the pipe and it's good for, 30 years is it possible that by reassessing every five that there could be some inequality by only calculating off a five year period instead of over the life of the pipe?" Mr. White responded, "This is strictly for ongoing maintenance. If SVWRF needs to hire a TV camera to televise it how is that going to be paid for?" Mr. Stoker added, "What if we need to realign it or have to replace it, it's possible that someone who used that pipe so intensely for fifteen years, and then you recalculate it, they're not responsible for the cost." Mr. Knight responded that SVWRF does have historical data which is tracked on a daily basis. Mr. White asked if we should separate the costs between maintenance and capital replacement. Mr. Stoker suggested adding percent of flow and load based on previous twenty years from the date of the new project for capital replacement projects. And the next sentence, flow and load for each member entity shall be reviewed and assessed every five years with 2020 as the base year, for initial calculation for maintenance and operation costs.

Mr. Cowdell suggested leaving section 4 exactly the same with the following change, pursuant to the following formula percent of flow and load with an effective date added in.

Mr. White moved that the board approve the two amendments suggested by the SVSD attorney, the chart that includes flow and load, and the amendment to percent of flow and load affective (X). Mr. Stoker seconded the motion. Roll call was as follows:

<u>Mr. Powell</u>	<u>"yes"</u>
<u>Mr. Stoker</u>	<u>"yes"</u>
<u>Mr. Ludwig</u>	<u>"yes"</u>
<u>Mr. White</u>	<u>"yes"</u>
<u>Chairman Knight</u>	<u>"yes"</u>

All were in favor, motion carried.

**Update to
Maintenance
Supervisor, Operator I,
and Pretreatment Tech
I Job Descriptions**

Mr. Rawlings presented updated job description for the maintenance supervisor, operator I, and pretreatment technician I for board approval.

Mr. Ludwig moved that the Board approve the revisions to the job descriptions as proposed. Mr. Stoker seconded the motion. All were in favor, motion carried.

**Resolution
02-19-2020(D) –
Participation in
Northern Utah
Regional Biosolids
Disposal Study**

The memorandum of understanding requires that the participants in the Northern Utah Regional Biosolids Disposal Study have the agreement approved by resolution. SVWRF's portion for Phase I of the study is up to \$15,000.

Mr. Ludwig moved that the Board approve Resolution 02-19-2020(D) approving Participation in the Northern Utah Regional Biosolids Disposal Study as outlined in the Memorandum of Understanding. Mr. Powell seconded the motion. Roll call vote was as follows:

Mr. Powell “aye”
Mr. Stoker “aye”
Mr. Ludwig “aye”
Mr. White “aye”
Chairman Knight “aye”
All were in favor, motion carried.

Mr. Cowdell added that he would prefer this to be an interlocal agreement.

Closed Meeting

Mr. Powell moved to go in to a closed meeting to discuss potential sale of real property and the character, professional competence, or physical or mental health of an individual. Mr. Ludwig seconded the motion. All were in favor, motion carried.

Resume the Open Meeting

Chairman Knight declared the Board out of closed meeting.

**Resolution
02-19-2020(E) –
Declaring the Property
Located at the
Junction of U111 and
11800 South as
Surplus (this is the
Lark Monofill Site)**

Mr. Cowdell said that this resolution complies with Utah Law pursuant to the surplusing of real property. This simply is the first step of the process should the Board decide to liquidate the property. The Board is under no obligation to sell it.

Mr. Stoker moved that the Board approve Resolution 02-19-2020(E) declaring the property known as the Lark Monofill site located at the junction of U111 and 11800 South as surplus. Mr. Powell seconded the motion. Roll call vote was as follows:

Mr. Powell “aye”
Mr. Stoker “aye”
Mr. Ludwig “aye”
Mr. White “aye”
Chairman Knight “aye”
All were in favor, motion carried.

Consent Calendar

Items included on the consent calendar are as follows:

- Ratify Check Register: December 2019, January 2020
- Approval of Minutes: December 18, 2019 Board Meeting
- Next Board Meeting Date: March 18, 2020

Mr. Powell moved to approve the consent calendar. Mr. White seconded the motion. All were in favor, motion carried.

General Manager Report

There was no additional discussion.

Project Updates

There were no project updates.

Other Business

There was no other business discussed.

Adjournment

Chairman Knight adjourned the meeting at 2:30 p.m.

Jerry L. Knight, Board Chairman

Belinda Patterson, Facility Clerk