

**SOUTH VALLEY WATER RECLAMATION FACILITY  
BOARD MEETING  
Wednesday, June 19, 2019  
7495 South 1300 West  
West Jordan, Utah 84084**

<b>Attendance</b>	Board Chairman	Jerry L. Knight, Sandy Suburban Improvement District
	Board Vice Chairman	Brad Powell, Midvalley Improvement District
	Board Member	Craig L. White, South Valley Sewer District
	Board Member	Keith Ludwig, Midvale City
	Board Member	Justin Stoker, City of West Jordan
	General Manager	Lee Rawlings
	Facility Engineer	Taigon Worthen
	Facility Clerk	Belinda Patterson
	Attorney for South Valley	Tracy S. Cowdell
	Finance Director	Gary Dunn
	Operations Director	Randy Wyness
	Laboratory Director	Sherry Sheffield
	Pretreatment Director	Spencer Parkinson
	IT Director	John Hunter
	Design Engineer, Carollo	Tim Tekippe Jim Dixon

**Call to Order** Chairman Knight called the meeting to order at 12:30 p.m. and welcomed those in attendance.

**Roll Call** Roll call vote as follows:

Mr. Powell	“here”
Mr. Stoker	“here”
Mr. Ludwig	“here”
Mr. White	“here”
Chairman Knight	“here”

**Ceremonies/  
Presentations/Public  
Comments** None

**Project 5 Bid Review  
and Award** Mr. Worthen introduced Tim Tekippe and James Dixon, both design engineers with Carollo and very familiar with Project 5.

Mr. Worthen gave a brief history about RSCI which is based out of Boise, Idaho. Carollo has used them on past projects one of them being the west Boise wastewater plant.

Mr. Stoker asked if RSCI will be hiring local or bringing in their crews. Mr. Worthen said that they will be bringing in their crews.

Mr. Stoker asked why the bids for C3 were so different. Mr. Worthen responded that RSCI made an error in their bid and included all the mechanical items for Schedule A in C3.

**Mr. Powell moved the Board approve the award of Project 5 construction to RSCI for Schedules A & B and Schedule C Additive Bid Items 2, 3, & 4 in the amount of \$21,129,494.00 and authorize the Board Chairman to sign the Agreement upon review and acceptance by the facility attorney. Mr. Ludwig seconded the motion. All were in favor, motion carried.**

Mr. Rawlings added that staff will be allocating a contingency amount of \$1,000,000 in the 2020 RM&A budget.

**Construction Related  
Services for Project 5**

Staff presented Task Order No. 2019-06 which amends the present Agreement for Professional Services by Carollo Engineers, Inc. to include engineering services for Project 5. This will be for two years and includes a resident engineer.

Mr. Stoker had concern with the 9800 hours listed and asked if there are any controls in place to make sure these are quality hours. Mr. Worthen explained that most of those hours are for the resident engineer and he will have day to day interaction with him. If there are things that can be handled on site the resident engineer will do that. There still may be situations where the design engineers will be called in and at times there will be inspection services needed.

**Mr. Ludwig moved that the Board approve Task Order 2019-06 for Construction Related Services on Project 5 from Carollo Engineers for an amount not to exceed \$1,700,073.00, and authorize the Board Chairman to sign the Task Order. Mr. Stoker seconded the motion. All were in favor, motion carried.**

**Truck Driver Job  
Description**

Mr. Rawlings presented a revised job description for a truck driver, which has been reviewed by the attorney. During the 2012 reorganization, the existing truck drivers were transferred to operations and have been trained to be operators and also delivering biosolids to the landfill when needed. Trucking time has increased considerably when ET no longer accepted biosolids from the Facility. As an effort to cut down on overtime additional truck drivers are needed.

**Mr. Ludwig moved that the Board accept the revised truck driver job description. Mr. Powell seconded the motion. All were in favor, motion carried.**

**Take Home Vehicle for  
Maintenance  
Coordinator and  
Operations Supervisor**

Mr. Rawlings requested take home vehicles for the maintenance coordinator and the operations supervisor. These two positions respond to most all major issues at the facility.

Mr. White asked if we currently do a car allowance. Mr. Rawlings responded not for these two positions. He asked if we would need to amend their employee contracts. Mr. Rawlings responded that these are hourly positions.

The Board had some discussion on incidental personal use and shared what each of their entities current vehicle policy states.

The Board requested that a current policy be put in place prior to these two positions receiving a take home vehicle.

Mr. Rawlings proposed a car allowance rather than a take home vehicle. Mr. Stoker felt that a car allowance doesn't meet with the need for them to respond quickly. Mr. White added that last year SVSD did away with all vehicles except for their field services director.

**Mr. Stoker moved that the Board approve the use of company vehicles for the maintenance coordinator and operations supervisor to go to and from work pending approval of a vehicle policy. Mr. Powell seconded the motion. All were in favor, motion carried.**

**Consent Calendar**

Items included on the consent calendar are as follows:

- Ratify Check Register: April and May 2019
- Approval of Minutes: April 24, 2019 Board Meeting
- Next Board Meeting Date: July 17, 2019 then August 21, 2019

**Mr. Powell moved to approve the consent calendar striking the July 17, 2019. Next Board meeting will be August 21, 2019. Mr. Ludwig seconded the motion. All were in favor, motion carried.**

**General Manager's Report**

Mr. Worthen talked about Change Order No. 2 which pertains to the Laboratory Remodel Project. The contractor removed cabinets and sheetrock and found metal studs that were rusted at the bottom due to water damage. This change order is to replace all the sheetrock, all the metal studs, and some insulation.

**Project Updates**

Mr. Worthen shared laboratory remodel pictures and reported that the project is slightly behind schedule but still moving forward. He showed pictures of the clarifier project. Currently work is being done in clarifier #2. Hills Construction is running the project. Blasting and painting is being done by Goldenwest Painting. This project is scheduled to continue in to October, 2019.

**Closed Meeting**

There was no closed meeting.

**Long Term Facility Planning**

There was no discussion on this agenda item.

**Other Business**

Mr. Ludwig reported that Midvale City has asked Hansen, Allen, Luce to perform a feasibility study for water re-use.

Chairman Knight reminded everyone that it is priority that we get the river bottom trunk line televised so we will be ready for a special meeting in August. He gave Mr. Worthen a contact to get that done.

There was brief discussion regarding revising the interlocal agreements for the river bottom trunkline from 90<sup>th</sup> South to the facility. Mr. Cowdell stated that it

might be easier to do that if the facility takes the line.

Mr. Cowdell brought to light that the SVWRF interlocal agreement is approaching 50 years. We might want to think about amending that over the next few years.

**Adjournment**

Chairman Knight adjourned the meeting at 1:22 p.m.

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Jerry L. Knight, Board Chairman

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Belinda Patterson, Facility Clerk