

# SOUTH VALLEY WATER RECLAMATION FACILITY

## FACILITY ACCESS AUTHORIZATION REQUEST

SVWRF MAINTAINS THE RIGHT TO REFUSE AND RESTRICT ACCESS TO ANYONE, AT ANYTIME, FOR ANY REASON, WITHOUT PRIOR NOTICE

FULL NAME		ORGANIZATION	
HOME ADDRESS		ORGANIZATION ADDRESS	
CITY, STATE, ZIP		ORGANIZATION CITY, STATE, ZIP	
PERSONAL PHONE		ORGANIZATION PHONE	
GENDER	AGE	HEIGHT	WEIGHT
			HAIR COLOR
			EYE COLOR
REASON FOR ACCESS: <input type="checkbox"/> TOUR <input type="checkbox"/> MEETING <input type="checkbox"/> CONSTRUCTION <input type="checkbox"/> UTILITY/EQUIPMENT SERVICE <input type="checkbox"/> TRAINING <input type="checkbox"/> OTHER (specify):			

Welcome to South Valley Water Reclamation Facility (SVWRF). We are a wastewater treatment plant where there are inherent risks. In order to make your visit a safe one, please familiarize yourself with the following Safety and Security Procedures. If you have any questions about these procedures or other specific safety concerns, please contact the SVWRF Safety and Security Coordinator.

All aspects of your visit onsite must be discussed with the designated SVWRF contact **BEFORE** beginning a tour, inspection, or work.

### EMERGENCY NOTIFICATION PROCEDURES

Immediately report all injuries, unusual activities, or incidents to a SVWRF Employee or call one of the following Facility Contact Numbers:

(801) 566-7711	Facility Main Access Number
(801) 671-9593	Security and Safety Coordinator
(801) 495-5479	Operations Simplex Radio
(801) 495-5470	Facility Control Room

### PERSONAL PROTECTION

- ❖ A Hard hat, safety glasses, and hearing protection must be worn while in Construction and posted areas and as instructed by SVWRF personnel.
- ❖ Hearing protection must be worn in posted areas or when informed to do so by SVWRF personnel.
- ❖ Use other personal safety equipment as required when hazards exist or as directed by SVWRF personnel.
- ❖ Stay in your designated visit or work area.
- ❖ Access to areas designated as "Restricted" or "Authorized Only" is prohibited unless accompanied by SVWRF personnel.
- ❖ Obey all posted warning and safety signs.
- ❖ Practice proper personal hygiene while onsite. Wash hands often and before eating, drinking or smoking.
- ❖ Eat and smoke only in designated areas.
- ❖ Use **POTABLE WATER** sources only for drinking and personal hygiene.
- ❖ **DO NOT** drink from or use utility water sources for personal hygiene (i.e. hoses, sprinklers, etc.).

### HAZARD RECOGNITION

- ❖ Always be alert for potentially hazardous conditions.
- ❖ Be aware of trucks, mobile equipment, and other traffic as they always have the right of way on Facility property.
- ❖ Maintain a safe distance from moving vehicles, equipment and stay clear of suspended loads.
- ❖ A variety of potentially hazardous chemicals may be present. Review MSDS's and Hazard Labels for safety information.
- ❖ Be alert and respond immediately to warning signs and alarms as directed.
- ❖ Do not operate any SVWRF vehicle, equipment, or machinery without prior authorization from SVWRF directing authority.

### VEHICLE OPERATION

- ❖ Seat belts must be worn at all times while riding in or while operating a state or federally registered motor vehicle on SVWRF property.
- ❖ Obey all posted speed limits and traffic control devices and drive according to conditions.
- ❖ Use of cellular devices is prohibited while operating a state or federally registered motor vehicle on SVWRF property.

### SECURITY

- ❖ The consumption, possession, or being under the influence of any drug or alcohol is prohibited on SVWRF property.
- ❖ Firearms and/or Explosives are not permitted on SVWRF property without written permission from the General Manager.
- ❖ Use of combustible, caustic or potentially hazardous material on facility property must be pre-authorized by SVWRF General Manager.
- ❖ All vehicles must be parked in the lot west of the Administrative Building unless designated otherwise by SVWRF personnel.

**IF YOU ARE IN DOUBT ABOUT ANY PROCEDURE OR HAZARD, DISCUSS IT WITH YOUR DESIGNATED SVWRF CONTACT.**

**FAILURE TO FOLLOW SVWRF SAFETY AND SECURITY PROCEDURES WILL RESULT IN REMOVAL FROM SVWRF PROPERTY AND REVOCATION OF SECURITY BADGE.**

### Liability Waiver and Indemnity

I have reviewed the above information and understand my personal responsibility to follow all safety and security procedures as stated herein and as directed by SVWRF personnel. I further agree that my authorized access to the facility premises, buildings, and appurtenances is strictly limited, that I will not bypass SVWRF procedures to facilitate or allow unauthorized access of any persons, vehicles, or equipment. I agree to hold harmless and waive all claims against SVWRF, its employees, member entities, and subsidiaries for personal injury or property damage which may occur due to my negligence. I understand that my authorized access may be revoked or suspended for any reason without prior notification.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Witness: \_\_\_\_\_

### For Office Use Only

Date Received: \_\_\_\_\_ By: \_\_\_\_\_ Project Name: \_\_\_\_\_

Visitor Badge  Contractor Badge  Photo Security Badge – Access to: \_\_\_\_\_

Photo Taken  Compass Entry  Badge Printed Date Processed: \_\_\_\_\_ By: \_\_\_\_\_