

June 24, 2020

Pre-SOQ Conference Attendee List

The following attended the SVWRF Pre-SOQ Conference held via Zoom.

Michael Hartvigsen	Epic Engineering
John Richardson	Carollo
Jacob Baer	Carollo
Randy Zollinger	Carollo
Tim Taylor	Carollo
Jason Jones	JUB Engineers
Neal Fraser	JUB Engineers
Bret Zuillory	JUB Engineers
Steve Meyer	Bowen Collins & Associates
Brent Packer	Bowen Collins & Associates
Robert Mayers	Bowen Collins & Associates
Russel Sprague	JWO Engineers
Jared Oldroyd	JWO Engineers
Victor Godfrey	PEC
Leo Florence	PEC
Jennifer Martin	PEC
Joey Willardson	PEC
Julie Berry	Hazen & Sawyer
Mike Foerster	SVSD
Taigon Worthen	SVWRF

Questions Asked During Conference

1) Is a one-page introduction letter intended to accompany Form A?

Answer: Yes. Refer to Page 4, SOQ Content, Item 1.

2) May a substitution for Form B be allowed?

Answer: Yes, so long as it contains all of the information requested on Form B. Limit each project to a one page description. Limit total number of projects to five. Do not submit both a Form B and an additional one page per project. Refer to Page 4, SOQ Content, Item 2.

3) May a substitution for Form C be allowed?

Answer: No. Use Form C. Provide additional copies of Form C as necessary to list all key personnel and sub-consultants as some firms may decide to include a more numerous project team. Attach an additional page to Form C which includes the

organizational chart for the project team.

4) May a substitution for Form D be allowed?

Answer: Yes. SVWRF requested consultants use Form D and provide additional copies of Form D as necessary so resumes of all members of the project team are provided. Limit one Form D per person. Attach additional relevant project experience to each person's Form D. The additional relevant project experience shall be one page in length.

5) Who will be on the selection committee?

Answer: The selection committee will consist of five people. SVWRF personnel as well as outside professionals may be on the committee.

6) Page 4, SOQ Content, Item 3 mentions "nutrient removal process engineer". Is this intended?

Answer: No. This is a mistake. Reference to a nutrient removal process engineer should be ignored.

7) How will answers to submitted questions be distributed?

Answer: SVWRF will post them on their website at www.svwater.com and on P3 and Utah Public Notice. SVWRF will also reach out to individuals who attended the Pre-SOQ Conference and email them out as needed. Consultants may register on SVWRF's website. Registered emails will get a notification when the SVWRF website is updated.

Clarifications / changes to SOQ delivery

A) Page 3, first paragraph required SOQ submittals be hand delivered to the front desk of the South Valley Water Reclamation Facility. It further states that email and facsimile submittals will not be accepted and will be considered non-responsive.

Due to COVID-19 restrictions, this is changed to allow consultants to submit SOQ's via email attachments, or to provide SVWRF an email link to a cloud based file server for download. SVWRF's email attachment limit is 10 MB. SOQ's may still be hand delivered Monday thru Thursday beginning at 8 AM thru 5 PM until the SOQ deadline date and time. Please call in advance if hand delivering as the SVWRF is closed to the public. SVWRF also requests a courtesy phone call reminder if submitting SOQ electronically. Taigon Worthen can be reached at (801) 232-6274.